



**Mecklenburg County
Park and Recreation**
*The Natural Place
To Be...*

Dear Summer Camp Groups,

Thank you for your interest in Ray's Splash Planet! We look forward to making splashes with your group this summer. It is easy for your group to visit Ray's Splash Planet. The enclosed packet will present you with all the information necessary to schedule a trip to Ray's. Please read all of the information provided in this packet closely, as this will help you understand some of our expectations during your visit to Ray's Splash Planet!

All you need to schedule your group in advance can be found in this packet. Requests will not be accepted prior to **March 1, 2017 at 9:00AM**. Please keep in mind that space is reserved on a first come first serve basis. All group requests will be answered within **5 business days of receiving the group request form**, so please be patient.

The following items are enclosed in this packet:

- 1) Group Rates
- 2) Group Policies and Procedures
- 3) Group Orientation Schedule
- 4) Group Request Form
- 5) Ray's Splash Planet Driving Directions

As you read through this packet, please keep in mind that in order to qualify for a Ray's Splash Planet Group Rate **IT IS MANDATORY** that you, or one of your staff, attend an Orientation Meeting prior to bringing your group to Ray's Splash Planet and that no booking is confirmed until you receive a confirmation letter after attending orientation. It is also important that **ALL chaperones and children coming with the group wear a swimsuit and bring a towel**.

We are looking forward to seeing your group enjoy Ray's Splash Planet! If you have any questions, please do not hesitate to contact us at 980-314-4729.

Thank you,

Group Coordinators

Ray's Splash Planet

Phone: 980-314-4729

Fax: 704-333-8515

RSPgroups@MecklenburgCountyNC.gov



GROUP RATES

SUMMER 2017 DAY CAMPS

MONDAY JUNE 12, 2017 – FRIDAY AUGUST 25, 2017

WHO

We offer group rates for Summer Day Camps, and non-profit members of the community.

GROUP RATES (to qualify for these group rates, ALL groups must schedule **at least one week in advance**)

Mecklenburg County Youth	\$4/ Child	NON-Mecklenburg Youth	\$6/ Child
Mecklenburg County Adults	\$0/Adult	Non-Mecklenburg Adults	\$0/Adult
Mecklenburg County Dry Ticket	\$3/Person	Non-Mecklenburg Dry Ticket	\$5/Person
Additional children over the scheduled number will be charged the public rates listed below.			

PUBLIC RATES

Mecklenburg County	\$6/ Child	NON-Mecklenburg	\$8/ Child
	\$8/Adult		\$11/Adult
Dry Ticket	\$3/Person	Dry Ticket	\$5/Person

You are not required to formally schedule your group. We accept unscheduled “walk-in” groups based on capacity. Walk-in groups must pay the **full public fee** for all children and adults, and are not limited to time blocks. Unscheduled groups may stay the entire day. Large unscheduled walk-in groups can be denied entrance if capacity is at or near the splash park limit, as determined by the Manager on Duty. Walk-in groups larger than 25 youth are required to have 1 adult swimming in the water for every 10 youth in the water (1:10 ratio). The only way to qualify for the discounted group rate is to schedule your group according to policy in advance.

SUMMER SPLASH PARK HOURS OF OPERATION

Monday – Friday	9:00am – 7:30pm
Saturday	9:00am – 6:30pm
Sunday	1:00pm – 6:30pm

SCHEDULING

- Federal Tax ID # is Mandatory for approval
- Fill out this Summer Group Request form if you want to schedule a group visit from:
 - Monday June 12, 2017 through Friday August 25, 2017
- We will start accepting and responding to Group Requests **March 1, 2017 at 9:00AM**
 - Requests must be made with this Request Form.
 - Requests may be faxed (704-333-8515), emailed (RSPgroups@mecklenburgcountync.gov), mailed (215 N. Sycamore St, Charlotte, NC 28202) or dropped off at Ray’s Splash Planet.
- Groups are limited to 120 swimmers or less.
- The Request Form must be **fully completed, signed, and submitted at least one week in advance of the requested date.**
- Space is reserved on a first come first serve basis. ***RESERVATIONS WILL NOT BE CONFIRMED PRIOR TO RECEIVING THIS COMPLETED SUMMER GROUP RESERVATION FORM.**
- **Completion of this form does not guarantee availability.** You will receive a phone, email or fax confirmation within 5 business days. At that time you may negotiate alternative times if your requested time is not available.

PAYMENT

We accept Checks, Money Orders, Credit Cards and Cash. **Checks must be written for the correct amount of participants.** Make checks payable to MCPRD (Mecklenburg County Park and Recreation Department). **Groups must pay in full, via one transaction, upon entry.** Please collect all monies prior to visit as we cannot accept individual payments at register for groups.

GROUP POLICIES AND PROCEDURES

SUMMER 2017 DAY CAMPS

MONDAY JUNE 12, 2017 – FRIDAY AUGUST 25, 2017

RAY'S SNACK SHACK

The concessions stand at Ray's Splash Planet offers a variety of food options for your group. You may order from the concession stand the day of your swim. Snacks and drinks are not permitted into the Splash Park, however all outdoor picnic tables are first come, first served.

FOOD/CLASSROOM

Outside food is not permitted. No bag lunches unless you have reserved a classroom (costs listed below) or eat outside at our picnic tables (first come first served).

Food Options:

- 1) We suggest scheduling your swim before or after lunch and having our concessions stand provide lunch, or bringing your own lunch and eating outside.
- 2) We have outside picnic tables available to all of our patrons. Reservations are not made on these tables and unfortunately rain cover is not provided on all tables. Use outdoor picnic tables at your own risk.
- 3) If you would like to rent our classroom for lunch and either bring your own lunch or have our concessions provide lunch, the room is \$31/hour with a group swim reservation (based on availability - room is not available holidays, Fridays & Weekends). *Classroom seats no more than 25 children OR 20 Adults.*

BEFORE ARRIVAL

- Please have children and adults in swimsuits prior to arriving, and be ready to get into the water.
- The County Health Department requires that all swimmers must wear an actual swimsuit. **(Regular shorts and t-shirts are not appropriate swim wear.)**
- Please be sure to have children use the restrooms before entering the pool.
- **We will provide pool rules and guidelines in the Orientation. Review these rules with the children/chaperones/counselors before arrival to Ray's Splash Planet.**
- Please have the children pack lightly so they are less likely to leave any items at Ray's.

UPON ARRIVAL

- Groups will line up at the **Group Entrance Door**, located on the left side of the building.
- While children wait outside with your staff; Staff Leader will enter Main Entrance to check in, and pay at the Front Desk. **An admission fee into the splash park is charged for all children not swimming the day of your trip. This is a dry ticket admission fee.** (\$3 for County Groups and \$5 for Non-County Groups).
- Your Scheduled Group will be greeted by RSP Staff. Staff will review all Pool Policies.
- Wrist Bands will be placed on all children. Everyone, including staff, will need a band to enter.
- Children will place all personal belongings in our large group storage bins, not in locker rooms. **No items should be kept in locker rooms.**
- Children must shower prior to swimming. Showers are located near the Group Entrance Door and locker rooms.

SWIMMING SAFETY

- Lifeguards are here to enforce rules and to keep all children safe. Please help them do their jobs and watch your children closely.
- IMPORTANT RULE TO NOTE: No person under 48" Will be allowed to ride the Blue Comet water slide, **No Exceptions**
- IMPORTANT RULE TO NOTE: Riders under 48" you must wear a lifejacket in the Lazy River.
- All groups are scheduled in the Splash Park. The Fitness Center is not available for use by chaperones or children.
- If there is lightning, the pool will remain closed for 30 minutes after the last strike.
- The Splash Park will close at least 30 minutes, for cleaning, in the event of vomit or defecation in the pool.
- Swim time will be extended or rescheduled if possible **ONLY** if the pool is closed longer than one hour during your scheduled time slot due to weather or sickness.

GROUP POLICIES AND PROCEDURES

SUMMER 2016 DAY CAMPS

MONDAY JUNE 12, 2017 – FRIDAY AUGUST 25, 2017

CHAPERONES

- Adult chaperones are considered age 16 years and older and in a **staff uniform**.
- Chaperones in the pool:
 - Chaperones must be in swimsuits and in the water with the children!
 - For children **5 years** and older, the minimum adult to child ratio is 1:10.
 - For children **4 years** and younger, the minimum adult to child ratio is 1:3.
 - **FAILURE TO MEET THESE RATIOS WILL RESULT IN LOSS OF SWIM TIME FOR THE GROUP!**

No Refunds!

LOCKER ROOMS

- **Do not leave any items in any locker room. Take all items out to pool deck so that someone from your group can keep a close eye on the bins that will be provided**
- All children must be accompanied by a chaperone through any of the locker rooms.
- Children 6 years or older must use same gender locker room OR family locker room.

GROUP ORIENTATION SCHEDULE

SUMMER 2017 DAY CAMPS

MONDAY JUNE 12, 2017 – FRIDAY AUGUST 25, 2017

WHAT?

- Orientation Meetings are designed to benefit you and your group. The Orientation will give you a better understanding of our expectations and helps promote a safe environment for the children.
- This will also give you a great opportunity to ask or suggest any ideas. Professional staff will be available to answer any questions or concerns.

MANDATORY FOR WHO?

- Group Orientation Meetings are **MANDATORY** for you (or one of your staff) if your group is scheduling a Summer Group to Ray's Splash Planet.
- Last year's orientation will not cover this summer. If your group attended one of the 2016 Group Orientations, your group will still need to attend one of the 2017 Summer Orientation Meetings.
- At least one member of your staff or group must attend one (1) meeting. We recommend you send a staff member that will also be onsite at the Splash Park with your group this summer.
- If you are not on time you will be turned away and required to attend another orientation session.

SCHEDULING

- Meetings are expected to last between 45 minutes and 1 hour.
- You must complete the orientation requirement before you receive a confirmation letter for your visit. No request is final without a confirmation letter.

****FAILURE TO ATTEND ORIENTATION WILL FORFEIT YOUR
GROUP'S SCHEDULED DATE & TIME ****

<u>Location</u>	<u>Day</u>	<u>Dates</u>	<u>Times</u>
Ray's Splash Planet Classroom #1	Tuesday	May 9, 2017	11:00 am
Ray's Splash Planet Classroom #1	Thursday	May 11, 2017	6:30 pm
Ray's Splash Planet Classroom #1	Tuesday	May 16, 2017	11:00 am
Ray's Splash Planet Classroom #1	Thursday	May 18, 2017	6:30pm
Ray's Splash Planet Classroom #1	Tuesday	May 23, 2017	11:00 am
Ray's Splash Planet Classroom #1	Thursday	May 25, 2017	6:30 pm

GROUP REQUEST FORM
SUMMER 2017 DAY CAMPS
MONDAY JUNE 12, 2017 – FRIDAY AUGUST 25, 2017

(Please Print Neatly and Legible)

Group (Host) Name: _____

Contact Person: _____

Host Address: _____ City: _____ State: _____ Zip: _____

Host Phone: _____ Host Fax: _____

Host Email: _____

Federal Tax ID# (Mandatory for approval): _____

Preferred Method of Contact: ☐ Email ☐ Phone

Date(s) requested: _____

Alternate date(s)/time(s) requested: _____

Estimated number of children: _____

Time requested (check one or prioritize several):

Weekdays (M-F)

☐ 9:15am-10:45am

☐ 11:00am-12:30pm

☐ 1:00pm-2:30pm

☐ 3:00pm-4:30pm

☐ 5:00pm-6:30pm

☐ 6:00pm-7:30pm

Saturdays

☐ 10:00am-12:00pm

Sundays

☐ 1:30pm-3:30pm

☐ 3:30pm-5:30pm

☐ 4:30pm-6:30pm

I will attend Group Orientation on: Tuesday: ☐ May 9 ☐ May 16 ☐ May 23 at 11:00am
Thursday: ☐ May 11 ☐ May 18 ☐ May 25 at 6:30pm

***PLEASE CHECK ONE DATE*

To secure Ray's Splash Planet swimming:

-This entire form must be completed, signed and submitted. Space is reserved on a first come first serve basis.

-Groups visiting must attend a Group Orientation Meeting before scheduled visit date. **FAILURE TO ATTEND ORIENTATION WILL FORFEIT YOUR SCHEDULED DATE & TIME.**

-Reservations will not be confirmed prior to receiving this completed summer group reservation form.

-Completion of this form does not guarantee availability. YOU WILL RECEIVE PHONE, EMAIL OR FAX CONFIRMATION WITHIN 5 BUSINESS DAYS. At that time you can negotiate alternative dates and times if your first choice of time is not available.

Signature: _____

By signing, I have read, understood and agree to SUMMER 2017 Group Swim Policies & Procedures. If I do not abide by the rules of Ray's Splash Planet, I understand my dates and times will be forfeited.

OFFICE USE ONLY -- TO BE FILLED OUT BY RAY'S SPLASH PLANET STAFF ONLY

Payment due per child: _____ Received Date: _____

Bill: _____ Pay to Enter: _____ Booked Date: _____

Attended Orientation Meeting Date: _____ Confirmed Date: _____

RETURN FAX # 704-333-8515

DRIVING DIRECTIONS



215 N. Sycamore St.
Charlotte, NC 28202
980-314-4729

The site for Ray's Splash Planet is located in an urban setting (Third Ward District) on the campus of the 5.8-acre Irwin Avenue Open Elementary School in Charlotte, North Carolina.

77 North to Uptown

- Exit 10 - Trade St. /5th St.
- Cross Trade St.
- Turn Right on 5th St.
- Go 100 yards
- Turn LEFT on N. Sycamore St.



Map of Ray's Splash Planet

77 South to Uptown

- Exit 10C - 5th St. East
- Turn RIGHT on 5th St.
- Go 1/5 mile
- Turn LEFT on N. Sycamore St.

The school property is bordered by interstate highway I-77 on the west, West Sixth Street on the south, Elmwood Cemetery on the north and North Clarkson Avenue to the east.

BUS PARKING: IS LOCATED ON NORTH CLARKSON STREET. YOU WILL BE REQUIRED TO PARK IN THIS LOT DURING YOUR VISIT.